

**SAINT CLAIR AREA SCHOOL DISTRICT**  
**227 South Mill Street**  
**Saint Clair, PA 17970**  
**570-429-2716**



The mission of the Saint Clair Area School District is to work with the community to provide a safe, welcoming, student-oriented learning environment in which each student is challenged to reflect, question, and create.

**AGENDA Minutes**  
**October 4, 2023**

A regular meeting of the Saint Clair Area School District Board of School Directors was held immediately following the Work Session on October 4, 2023 in the cafetorium of the Elementary/Middle School, 227 South Mill Street, Saint Clair, PA 17970-1338.

1. Call to Order by President, Michael Holobetz
2. Pledge of Allegiance
3. Roll Call

Virginia Bartashus	<u>P</u>
Scott Clews	<u>P</u>
Jennifer Fegley	<u>P</u>
Michael Holobetz	<u>P</u>
Thomas Kaledas	<u>P</u>
William Kimber	<u>P</u>
Bernard Kuperavage	<u>A</u>
Erin Murhon	<u>P</u>
Dr. Erin Portland	<u>P</u>

4. The Secretary announced that a quorum was present and business could proceed. Others present were 0 citizens; Superintendent, Thomas McLaughlin; Principal, Jennifer Buletza; Business Manager, Terry Schane; Solicitor, Thomas J. Campion, Jr. and 0 members of the press.

**NOTICE OF EXECUTIVE SESSION**

The Saint Clair Area Board of Directors conducted an executive work session on September 6, 2023 from 6:16 PM to 7:30 PM to discuss personnel and legal issues. No vote or formal action was taken at that time.

Members of the Public may speak at this time on any items on the Agenda.

5. Moved by Kaledas and Bartashus to approve the following motions:  
(Presented prior to Meeting)  
Approval of Minutes of September 1, 2023  
Approval of Invoices presented for payment  
Approval of the Treasurer's Report for the period ending August 31, 2023  
Approval of the Tax Report for the period ending August 31, 2023  
Approval of the Cafeteria Fund Report for the month of August  
**ROLL CALL: 8-0**
  
6. Moved by Portland and Murhon to approve the following agreements/quotes as presented:  
I.U. Technology Services Agreement 2023-2024  
Title III Consortium Memorandum of Understanding 2023-2024  
Service Access & Management, Inc (SAM, INC) Agreement  
**ROLL CALL: 7-0-1, 8-0, 8-0**
  
7. Moved by Holobetz and Murhon to approve the Achieve Program to start  
10/2/23 from 3:30PM- 5:30PM (retroactive)  
**ROLL CALL: 8-0**
  
8. Moved by Bartashus and Fegley to approve the 2023-2026 Comprehensive  
Plan.  
**ROLL CALL: 8-0**
  
9. Moved by Murhon and Kimber to approve the Language Instruction Education Program  
(LIEP) for SCASD.  
**ROLL CALL: 8-0**

**PERSONNEL (can be approved in one motion at the Board's discretion 10-17)**

10. Moved by Kaledas and Fegley to approve Shannon Wolffe, Amanda Johns, Jennifer Andruchek, Kimberly Martin, Caroline Wasser, Jennifer Gagliardi, Michelle Jones, Kevin Donton, and Jillian Zuk as Achieve teachers for the Achieve Program.
  
11. Moved by Kaledas and Fegley to approve Jennifer Minrod as a part-time Paraprofessional at a rate of \$12.50/hr.(retroactive).
  
12. Moved by Kaledas and Fegley to approve Mackenzie Smeltzer as a part-time Paraprofessional at a rate of \$12.50/ hr. pending clearances.
  
13. Moved by Kaledas and Fegley to approve Rumina Diaz Mendoza as a part-Time cleaner at a rate of \$12.50/hr. and start date of 9/18/23. (retroactive)
  
14. Moved by Kaledas and Fegley to approve employee 3286 intermittent FMLA.
  
15. Moved by Kaledas and Fegley to approve Victoria Whyne as a per-diem Cleaner at a rate of \$12.50/hr. (retroactive)

- 16. Moved by Kaledas and Fegley to approve Cynthia Neade as a part-time Paraprofessional at a rate of \$12.50/hr. pending clearances.
- 17. Moved by Kaledas and Fegley to approve Andrew Brandt as the assistant softball coach.

**ROLL CALL: 8-0**

- 18. Moved by Portland and Bartashus to approve the following Superintendent’s Motions as presented:

Recognition of the Students of the Month

- K- Makenzie Palka
- 1- Kiley Loftus
- 2- Stephen Zinda
- 3- Khaleesi Tarantola
- 4- Penelope Smith
- 5- Olivia Bacskai
- 6- Loika Belizaire
- 7- Rolianys Rivera Rivas
- 8- Carlee Smulligan

- PBIS Fall T-shirt sale
- Life Skills “The Saints Snak Shak” and field trip
- 5<sup>th</sup> Grade Krispie Kreme fundraiser
- Cheerleading subs fundraiser
- 2023-2024 Threat Assessment Team:
  - Thomas McLaughlin
  - Timothy Firestone
  - Jennifer Gagliardi
  - Brian Carr

**VOICE VOTE: 8-0**

REMARKS
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- 19. Moved by Murhon and Kimber that the meeting be adjourned at 6:42
- ROLL CALL: 8-0**

IMPORTANT DATES:

- |                  |                                 |
|------------------|---------------------------------|
| October 9, 2023  | Teacher In Service              |
| November 1, 2023 | End of Marking Period           |
| November 1, 2023 | Board Meeting/Work Session      |
| November 6, 2023 | Act 80 (no school for students) |